# Making things better



Unhappy with our service?



## Tell us what went wrong

We're sorry things have gone wrong. We always try to give you the best possible service but occasionally we don't get things right. Thank you for bringing this to our attention, giving us an opportunity to put matters right, and improve our customer service.

### What to do

Whichever way you contact us, we'll start investigating straight away.

#### In person

Visit any of our branches and talk to one of our team. You can find your nearest branch and its opening hours at natwestinternational.com

#### In writing

Address your letter to your Relationship Manager or the manager of your local branch.

#### By phone

If you have a **personal** or **business account** with us, please call your Relationship Manager or

Jersey 01534 282828

Guernsey 01481 703800

Isle of Man 01624 697900

Gibraltar 00 350 20073200

Lines are open 9.00am to 5.00pm Monday to Friday. When you call you'll need to have your account information or your telephone banking details handy. We may record your call.

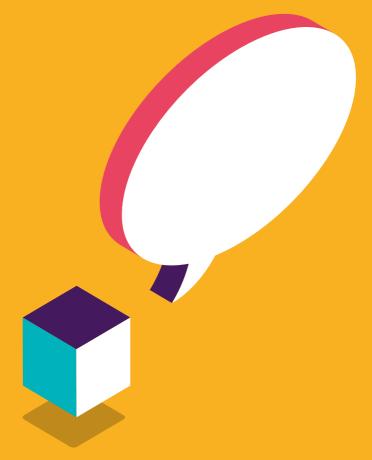
#### **Online**

Visit **natwestinternational.com** and you'll be able to write to us using our online form.

## What we'll need to know

So that we can start dealing with your complaint straight away we'll need:

- · Your name and address.
- · Your account number and sort code.
- · When the issue occurred.
- · A description of your complaint.
- Any names or dates you've noted if you've already spoken to someone about this problem.
- How you've been affected by this.
- A contact number and convenient time to contact you.





#### Step 1

If we can't resolve your complaint within one week we'll contact you, so you know who is dealing with it.

#### Step 2

We'll keep you updated regularly, but if you have any questions you'll be able to contact the person dealing with your complaint directly.

#### Step 3

We'll try to resolve your complaint as quickly as possible and will commit to keep you updated on the progress we're making.

If you're not happy with our progress at any time, please call the person dealing with your complaint straight away.

For further information visit us at natwestinternational.com

## Financial Ombudsman Schemes

The Financial Ombudsman acts independently of the Bank and provides a free service as an impartial adjudicator. If together we cannot reach a satisfactory resolution of your complaint you may refer to the Financial Ombudsman. Financial Ombudsman schemes exist in the Channel Islands and the Isle of Man.

#### Isle of Man

You can contact the Isle of Man Financial Services Ombudsman at:

The Financial Services Ombudsman Scheme Isle of Man Office of Fair Trading Thie Slieau Whallian Foxdale Road St Johns Isle of Man IM4 3AS

Telephone: +44 (0)1624 686500 Fax: +44 (0)1624 686504

Email: ombudsman@iomoft.gov.im Website: www.gov.im/oft/ombudsman

You must bring a complaint to the Isle of Man Financial Services Ombudsman Scheme within six years of the act or omission which led to your complaint and within two years of when it should have come to your notice if you weren't aware of it immediately.

In the Isle of Man you may ask the Ombudsman to review your complaint if we have been unable to resolve it within eight weeks.

#### Channel Islands

You can contact the Channel Islands Financial Ombudsman (CIFO) at:

Channel Islands Financial Ombudsman (CIFO) PO Box 114 Jersey Channel Islands JE4 9QG

Jersey phone number: +44 (0)1534 748610 Guernsey phone number: +44(0)1481 722218

Email: enquiries@ci-fo.org Website: www.ci-fo.org You must contact CIFO about your complaint within six months of the date of your final response letter or CIFO may not be able to review your complaint. You must also contact CIFO within 6 years of the event complained about or (if later) 2 years of when you could reasonably have been expected to become aware that you had a reason to complain.

In the Channel Islands you may ask the Ombudsman to review your complaint if we have been unable to resolve it within three months.

#### **Financial Services Commissions**

You can also review the regulator's website, for the jurisdiction where your account is held:

Jersey: www.jerseyfsc.org Guernsey: www.gfsc.gg Isle of Man: www.fsc.gov.im

Gibraltar: www.fsc.gi

The Royal Bank of Scotland International Limited trading as NatWest International (NatWest International). Registered Office: Royal Bank House, 71 Bath Street, St. Helier, Jersey JE4 8PJ. Tel. 01534 282850. Regulated by the Jersey Financial Services Commission.

Guernsey business address: Royal Bank Place, 1 Glategny Esplanade, St. Peter Port, Guernsey, GY1 4BQ. Tel. 01481 703860. Regulated by the Guernsey Financial Services Commission and licensed under the Banking Supervision (Bailiwick of Guernsey) Law, 1994, as amended, the Insurance Managers and Insurance Intermediaries (Bailiwick of Guernsey) Law, 2002, and the Protection of Investors (Bailiwick of Guernsey) Law, 1987, as amended.

Isle of Man business address: Royal Bank House, 2 Athol Street, Douglas, Isle of Man IM99 1AN. Tel. 01624 637190. Licensed by the Isle of Man Financial Services Authority in respect of Deposit Taking, Investment Business and registered as a General Insurance Intermediary.

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Under the new Payment Services Directive 2 scheme we will aim to resolve any in scope payment complaints within 15 business days. This will apply to the jurisdictions of Gibraltar, London and Luxembourg.

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